CTA Trapline Registry System
Local Officer User's Guide

2013

CREE GEOPORTAL

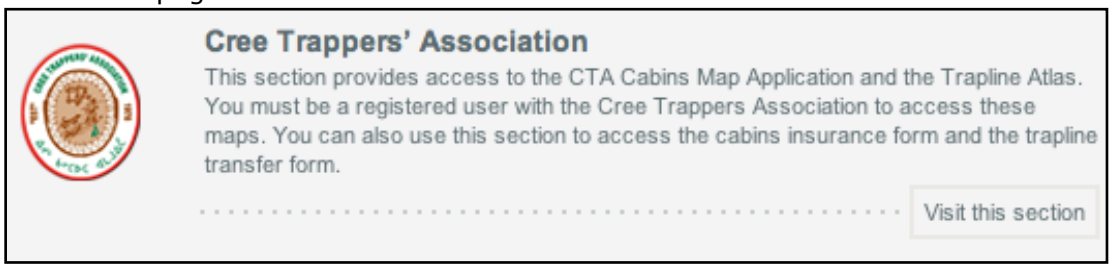
The entry point to all CTA applications is the Cree GeoPortal (www.creegeoportal.ca)

Log in to the system (the green box) with the credentials you have been assigned. Enter your **username** and **password**, then click Login

The green log-in box will then display **your username**, signaling a successful log in.

HOME
ABOUT
RESOURCES
CONTACT
LOG IN
username : nimsarchive
password : .....
Login
WELCOME
geoportal
For Eeyou Istchee
Compatibility Issues
The Interactive Maps will require Internet Explorer 8 or above to run. If you do not have IE please update your browser!
Internet Explorer 8
To print andy of the maps within the Geoportal you will require Adobe Acrobat Reader 8 or above. Please update your software by clicking the link below.
ADOBE READER 8
click here to download
METADATA
GeoConnections GéoConnexions Canada
Click Here to visit the GeoConnections Discovery Portal where you can search for additional information for the Cree territory.
The Cree geoportal is an online gateway to mapping resources for Eeyou Istchee. Some components of the Cree geoportal require registration. You can request a username and password from the homepage of each of the sections below.
Featured Applications
Climate Change
Find out more about the Climate Change impacts and adaptation measures to the hunters, trappers and communities of Eeyou Istchee.
Cree Placenames and Stories
This map features and interactive set of search tools you can use to find stories and placenames by themes such as stories about water, land or people. Stories are text and audio based.
Find Places
Cree geoportal public maps
General Information Map
This map provides access to a variety of geospatial layers available for Eeyou Istchee including thematic information, topographic maps and satellite images. It also provides access to important documents relevant to the geospatial layers shown on the map.
COTA Quick Find Map
This map provides quick access to tourism related facilities and services. Community maps are based on most recent aerial photographs and contain useful information relative to community tourism infrastructure.
Reporting Map
This map features an application which allows users to report different activities throughout the Cree territory to the operators of the GeoPortal by simply clicking on a specific location on the map and filling in a form. Please, report any suspicious activities that may be of interest to authorities in the territory.
Cree geoportal mapping applications and resources
Cree Outfitting and Tourism Association
Access the Outfitting Map and database, Tourism Map and Community Maps. It also facilitates access to new outfitting applications, license renewal and the to new non-Cree applications subject to the right of first refusal.
Visit this section
Niskamoon Corporation
The Niskamoon Information Management System (NIMS) consolidates information about Niskamoon-funded projects in a geo-referenced format. NIMS is a publicly available database and includes minutes of board meetings, resolutions and policies.
Visit this section
Cree Trappers' Association
This section provides access to the CTA Cabins Map Application and the Trapline Atlas. You must be a registered user with the Cree Trappers Association to access these maps. You can also use this section to access the cabins insurance form and the trapline transfer form.
Visit this section
Mistissini ATO Park
This section provides access to information related to the ATO Park infrastructure as well as a variety of geospatial layers including thematic information, topographic maps and satellite images.
Visit this section

To access the Cree Trappers' Association section of the GeoPortal, locate the CTA zone of the page. Click **'Visit this section'**


Cree Trappers' Association
This section provides access to the CTA Cabins Map Application and the Trapline Atlas. You must be a registered user with the Cree Trappers Association to access these maps. You can also use this section to access the cabins insurance form and the trapline transfer form.
Visit this section

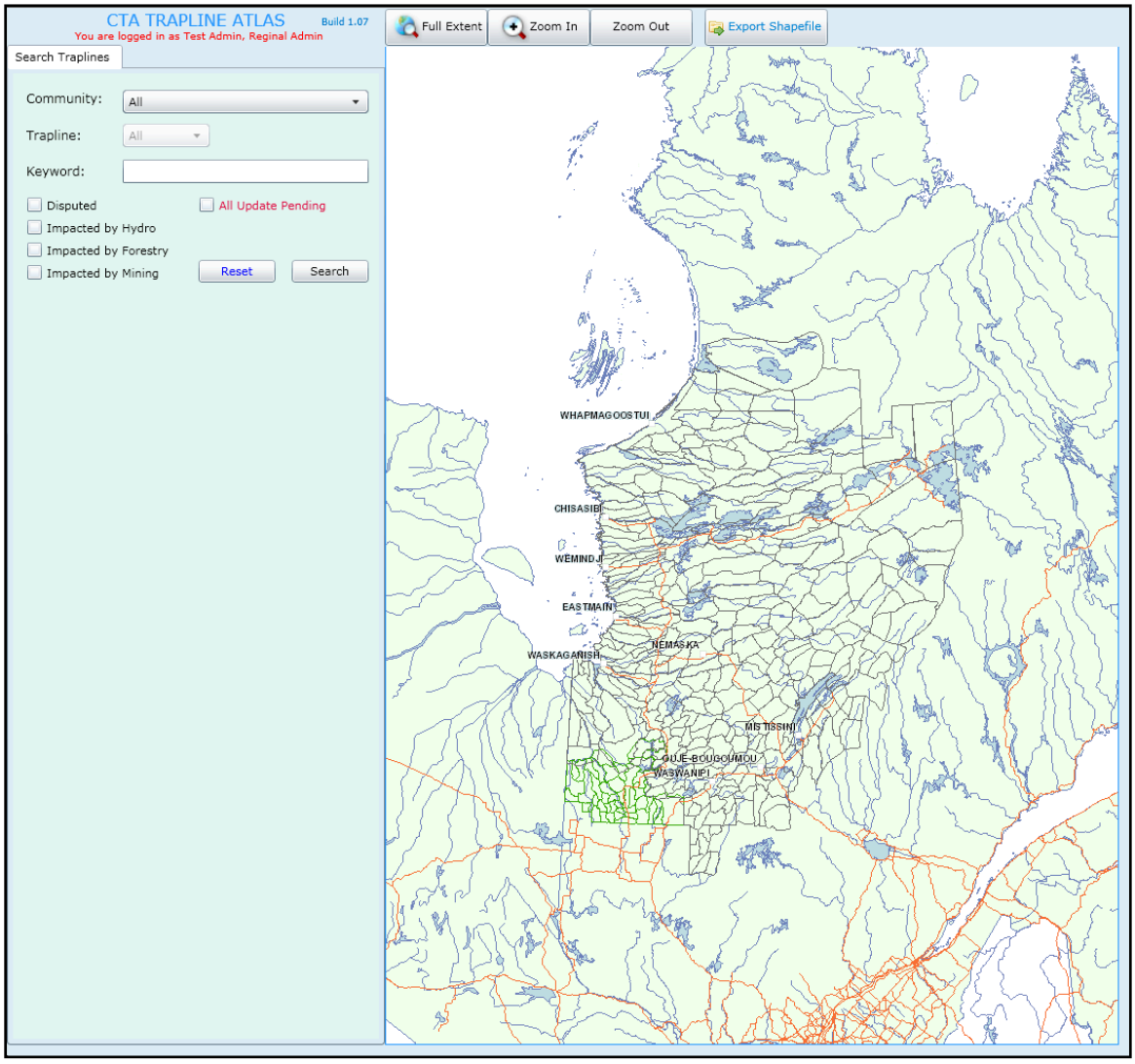
In the Cree Trappers' Association section of the GeoPortal, you will see all of the CTA applications. Note that the **Climate Change** application is accessible directly from the GeoPortal home page.

This manual provides instructions for the **CTA Trapline Registry System for Indoh-Hoh Istchee**.

To launch the application click on **Click here to view the map**.

Cree Trapper' Association
Apply for a CTA guest user account
or if you have an account, sign in at the top left of the page
CABINS MAP
Provides project locations and cabin locations throughout the territory. You can use this map to add new cabins or other projects as well as apply online for funding of new projects on your traplines through you local fur officer.
Click here to view the map
HARVEST DATABASE
Comprehensive Trapping and harvesting data.
Click here to launch the application
TRAPLINE REGISTRY SYSTEM FOR INDOH-HOH ISTCHEE
Access the most up to date trapline boundaries and identifications along with tallyman names.
Click here to view map
Click for the Trapline KML file
HARVEST REPORTS
Select the report type and year:
Select Report Type
Select Year
View
Resources
CTA Document Management System
Search for documents, upload new documents, manage document categories.
CTA Cabin Insurance Form
Use this form whether you're renewing or requesting new insurance for your cabin.
Trapline Transfer Form
Use this form to transfer your trapline number (in accordance with Cree traditional customs) to another CTA member.
Cabin Beneficiary Transfer Agreement
Use this form to transfer your cabin beneficiary in accordance with Cree Eeyou Traditional Hunting Law – Cree traditional customs.
Eeyou Hunting Law (1 Mb PDF)
Eeyou Hunting Law - Syllabics (1Mb PDF)
Eeyou Hunting Law, FAQ - 2010 (100k PDF)

CTA Trapline Atlas User Interface



Locating a Trapline

To locate one or more traplines, apply the following search criteria to the fields and menus in the left hand panel:

1. Choose your community

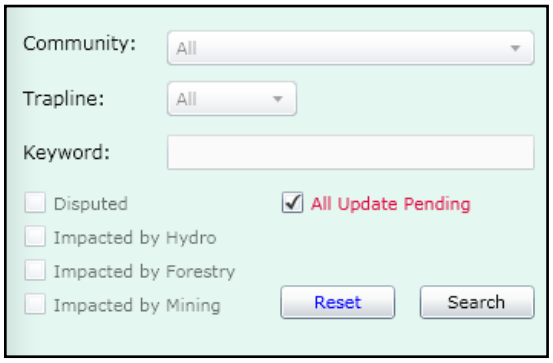
2. Choose the trapline you will work with – by default, only traplines in your community will be visible. If you are not looking for a specific trapline, leave **All** in the **Trapline** dropdown menu field.

3. To narrow down a search for one or more traplines, you can enter a **keyword**, such as the tallyman's name.

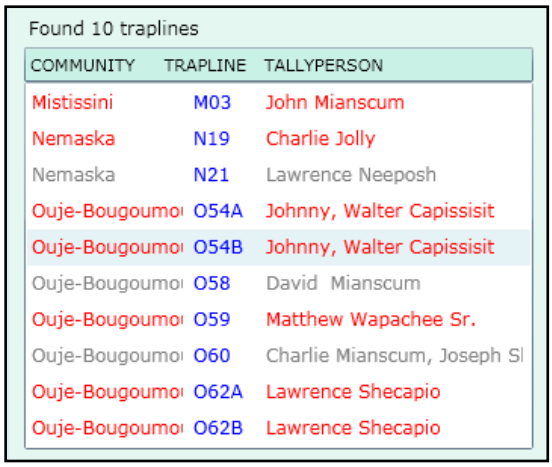
4. A search for multiple traplines can be further refined by clicking the checkboxes for any or all of the following:

- Disputed
- Impacted by Hydro
- Impacted by Forestry
- Impacted by Mining

All Update Pending

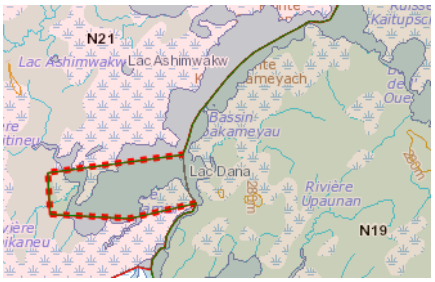


Checking **All Update Pending** will display only traplines that have had their information and or the geometry describing their boundaries modified. The other search criteria will **not** apply.


Found 10 traplines
COMMUNITY TRAPLINE TALLYPERSON
Mistissini M03 John Mianscum
Nemaska N19 Charlie Jolly
Nemaska N21 Lawrence Neeposh
Ouje-Bougoumou O54A Johnny, Walter Capissisit
Ouje-Bougoumou O54B Johnny, Walter Capissisit
Ouje-Bougoumou O58 David Mianscum
Ouje-Bougoumou O59 Matthew Wapachee Sr.
Ouje-Bougoumou O60 Charlie Mianscum, Joseph Sl
Ouje-Bougoumou O62A Lawrence Shecapio
Ouje-Bougoumou O62B Lawrence Shecapio

Pending Updates to Traplines

Traplines that have been submitted for an update appear in red. Traplines that have been affected by modifications to an adjacent trapline appear in gray.



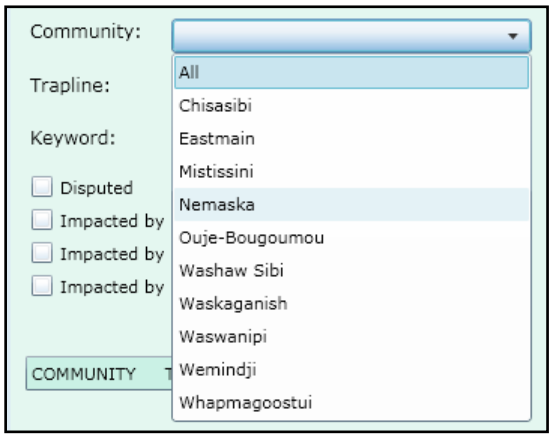
Trapline 19 has a modification pending approval. The modification is on a segment of the trapline that borders N21. Trapline N21 appears gray in the preceding illustration.

Frozen Traplines

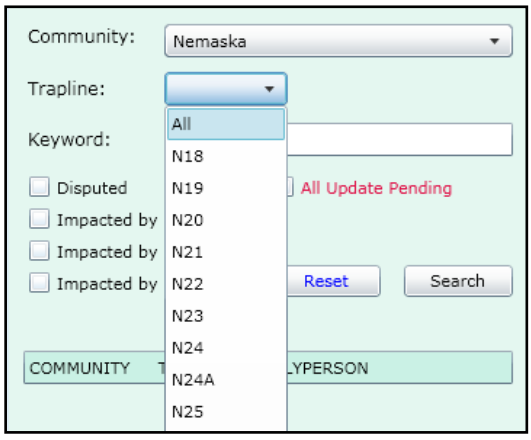
Traplines that appear in grey are frozen. The **trapline geometry** of these traplines **cannot be modified** until the pending update to the adjacent trapline (N19) has been confirmed or discarded. Other information belonging to this trapline can be modified.

Example Search

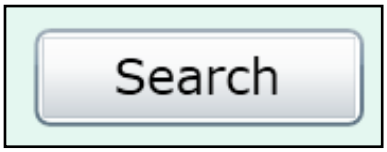
Choose a community



Choose a trapline

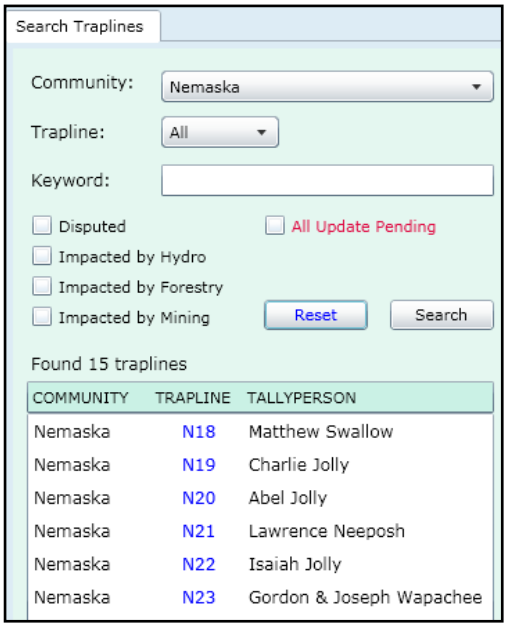


Search the Database



When you are satisfied with your choices, click Search.

Search Results



In this example, the search produced results for the following criteria:

Community: Nemaska
Trapline: All

All traplines in Nemaska are displayed (the image is cropped).

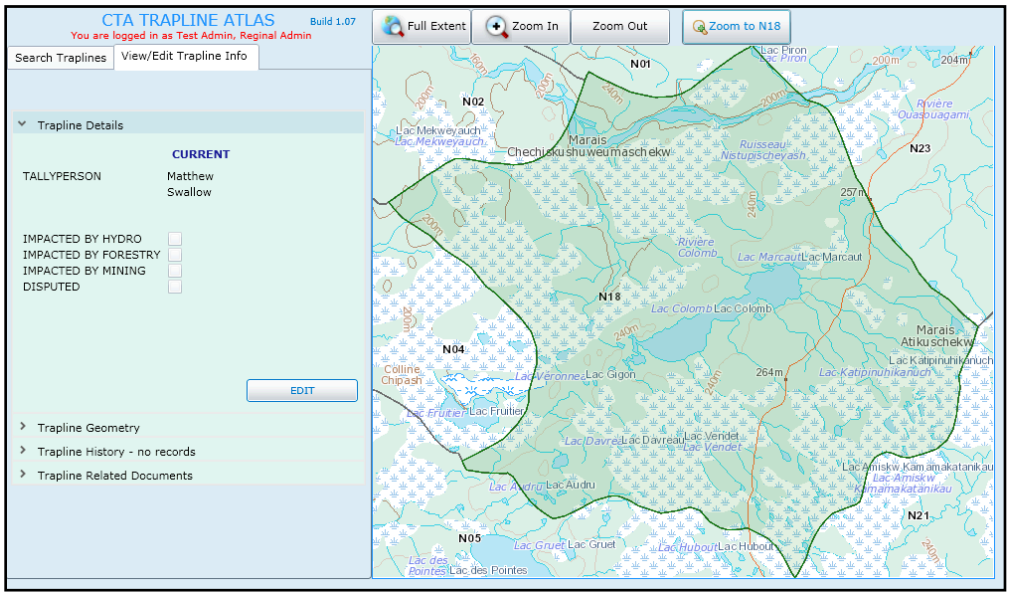
Choosing a Trapline

Click on a trapline number, for example:

N18

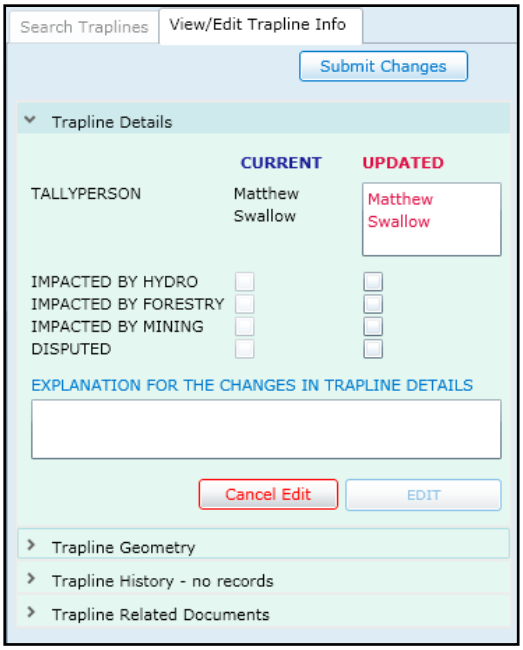
Editing Trapline Information

The **View/Edit Trapline Info** tab is open.



The map is displaying the selected trapline geometry. The panel on the left is displaying the trapline information. which includes:

- Trapline Details
- Trapline Geometry
- Tallayman Name
- Trapline History
- Trapline Documentation



1. Click the EDIT button – the information fields are now 'live'.
2. Make the required changes.
3. Briefly explain the reason for the changes.

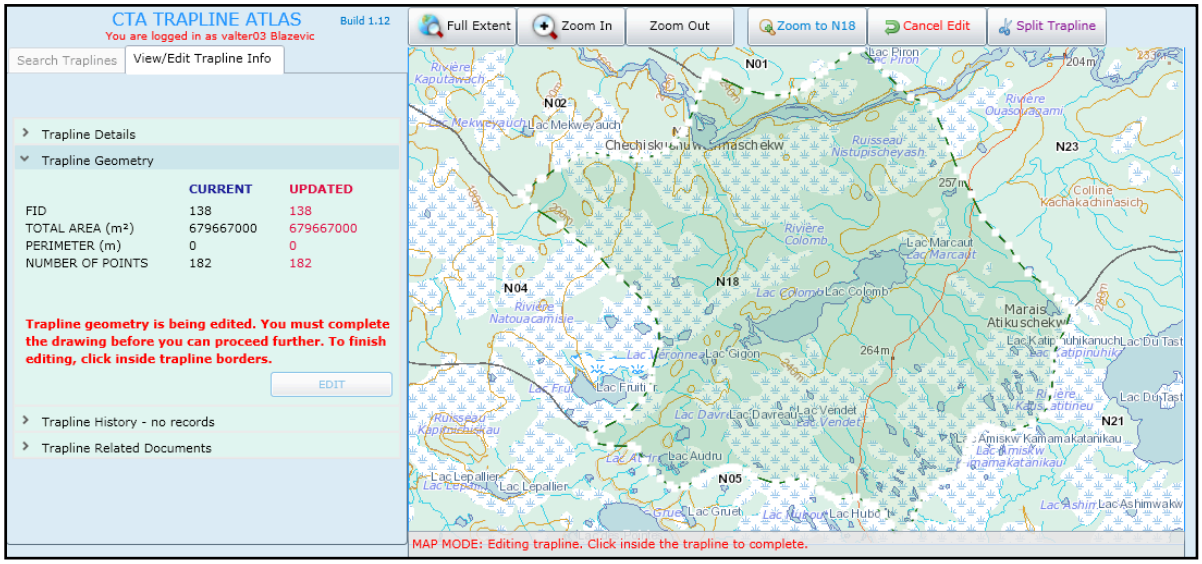
To discard the changes click the **Cancel Edit** button.

If you are finished editing the information, click the **SUBMIT CHANGES** button.

Otherwise, continue editing the information in the other tabs.

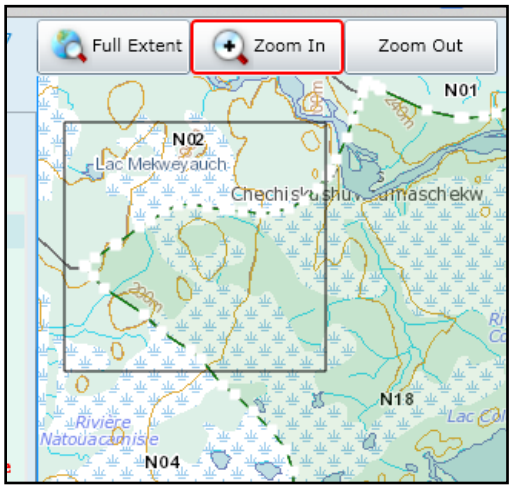
Note: The **Trapline History** tab will not open until a modification to the trapline information or geometry has been approved.

Editing Trapline Geometry

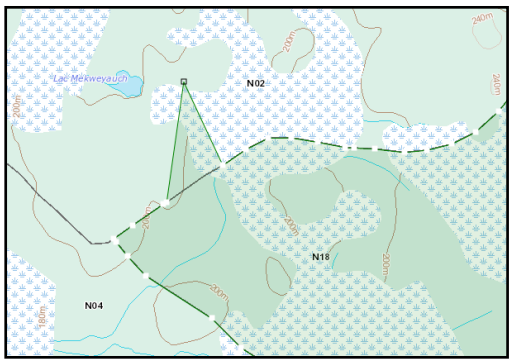


Open the Trapline Geometry tab by clicking on it.

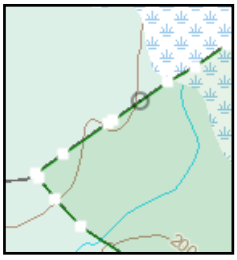
Click the **EDIT** button. The Trapline Geometry is now editable. The trapline boundary is now defined by several points, or vertices. Modify the trapline geometry by dragging the points to their new locations. To make precise adjustments, use the Zoom In tool to magnify the area you want to modify.



With the **Zoom In** tool selected, magnify the area you want to modify by dragging your mouse pointer across the area.

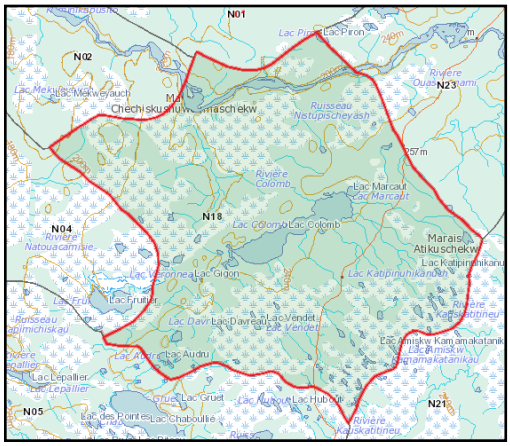


When you have zoomed in to the area you want to modify, begin dragging the points to their new location. It may take several adjustments to precisely modify the geometry.



There are additional points between the visible white vertices.

Drag these 'virtual' points to their new location for more precise modifications.



Completing Modifications to the Trapline Geometry

When you have completed your modifications, click anywhere inside the geometry (inside the red outline, shown for emphasis only).

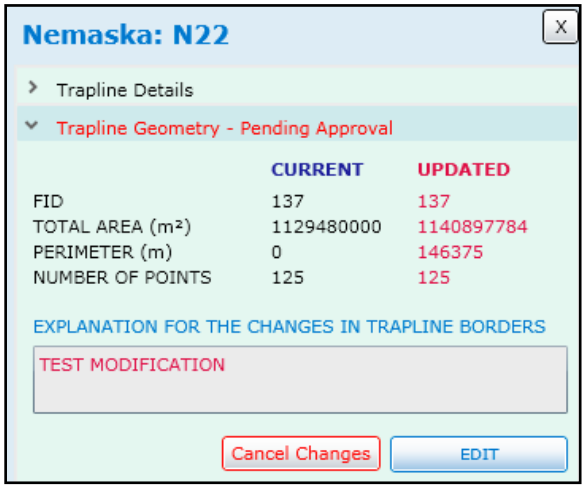
Click the Cancel Edit button to discard your modifications. You can edit the geometry again by clicking the **Edit** button.

Submitting Modifications to the Trapline Geometry

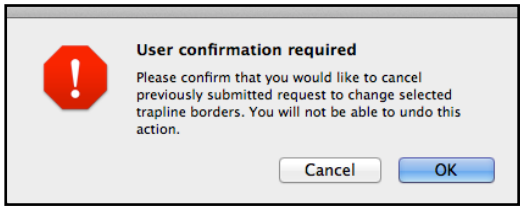
Fill in the **EXPLANATION FOR THE CHANGES IN TRAPLINE BORDERS** field (mandatory – an alert will notify you if you have not filled in this field).

Click the **Submit Changes** button to save your changes and submit the file for approval.

NOTE: You can still discard modifications to the trapline geometry once it has been submitted.



Click the **Cancel Changes** button to discard your changes.


User confirmation required
Please confirm that you would like to cancel previously submitted request to change selected trapline borders. You will not be able to undo this action.
Cancel
OK

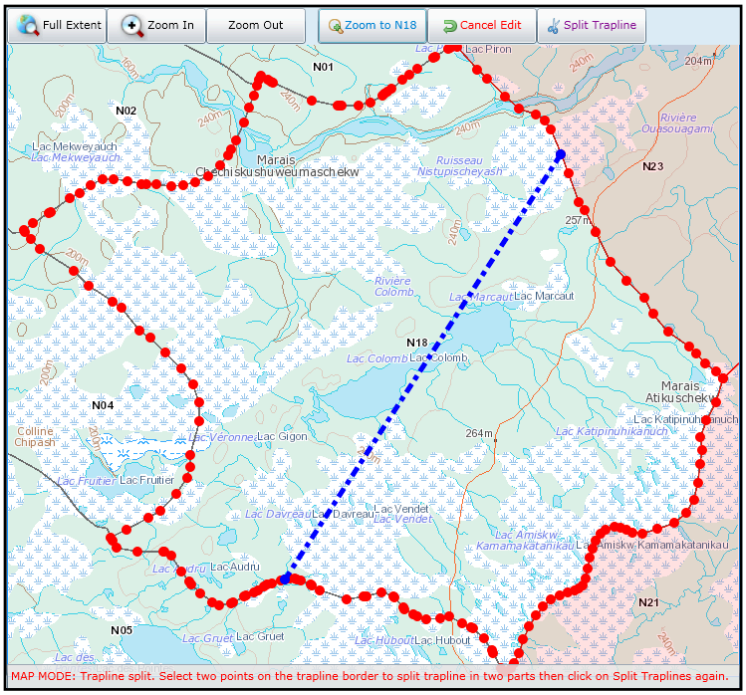
An alert will prompt you to confirm. Clicking **OK** will **restore** the trapline geometry. Clicking **Cancel** will leave the modifications to the trapline geometry. You can make further adjustments if necessary.

Splitting a Trapline

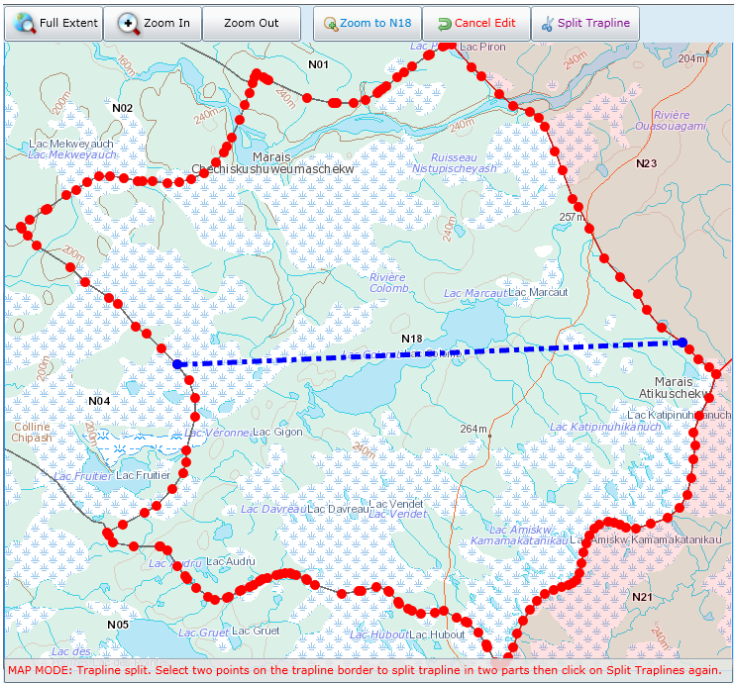
Splitting a trapline is another way to edit the trapline geometry.

To split a trapline, use the **Split Trapline** tool.

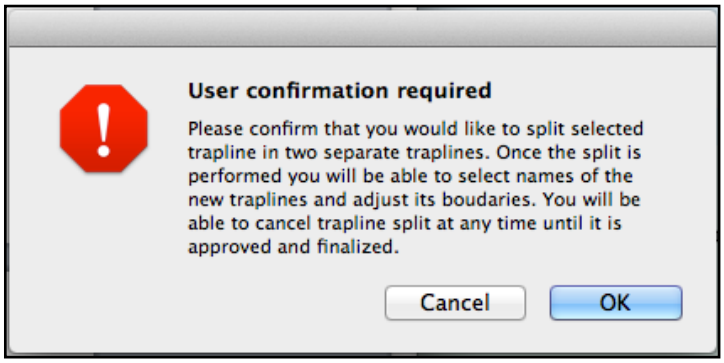
Click on the two opposite points that define the split.



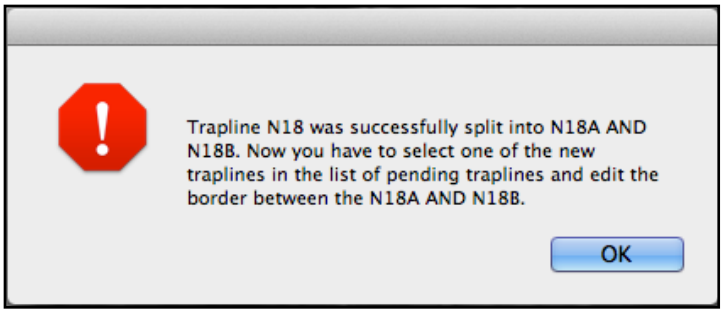
The 'split' can be modified by choosing different points. Zoom in to make precise adjustments. Continue to modify the 'split' until you are satisfied.



When you are satisfied with your adjustments, click the **Split Trapline** button again.

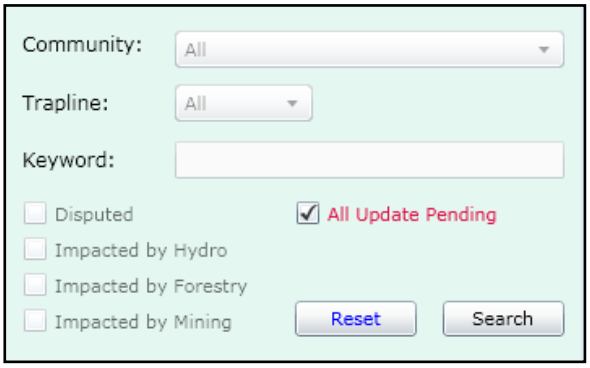

User confirmation required
Please confirm that you would like to split selected trapline in two separate traplines. Once the split is performed you will be able to select names of the new traplines and adjust its boudaries. You will be able to cancel trapline split at any time until it is approved and finalized.
Cancel
OK

A confirmation alert will appear. Click **Cancel** to continue editing the trapline geometry. Click **OK** to accept the 'split'.

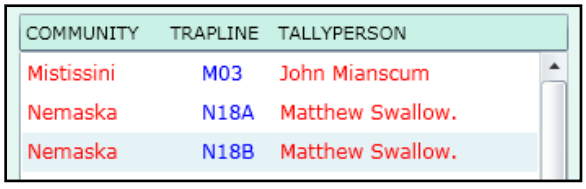

Trapline N18 was successfully split into N18A AND N18B. Now you have to select one of the new traplines in the list of pending traplines and edit the border between the N18A AND N18B.
OK

An alert will notify you that the system has automatically created new records for the 'split' trapline (newly split traplines will be designated A and B). The alert will instruct you to load one of the new files to continue modifying the trapline geometry.

Loading Split Traplines for Further Modification



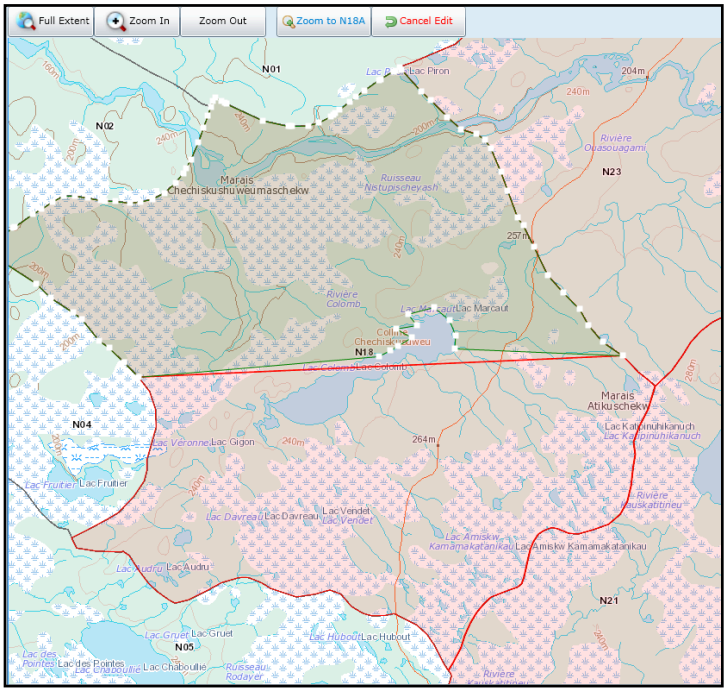
Load the split trapline by performing a search with All Update Pending box checked.



N18A and N18B are the two new traplines formed by splitting N18.

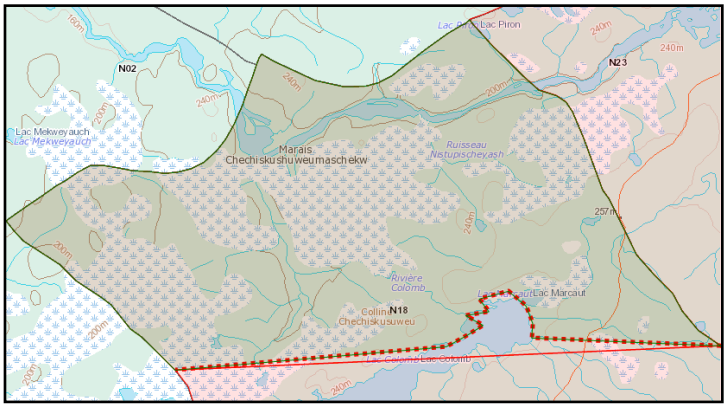
Click on one of the traplines to further modify the new trapline boundary.

Load the split trapline and click Edit.



Modify the trapline geometry by dragging the points to their new locations.

In this illustration the common boundary between N18A and N18B has been modified to follow the contour of the lake in the middle of the screen.



Click inside the trapline to complete the modifications.

The new boundary will be displayed next to the original line that split the trapline.

If you are satisfied with your modifications to the trapline geometry, click the **Submit Changes** button.

NOTE: You cannot edit a trapline under the following conditions:

1. A trapline that already has a change pending cannot be 'split'.

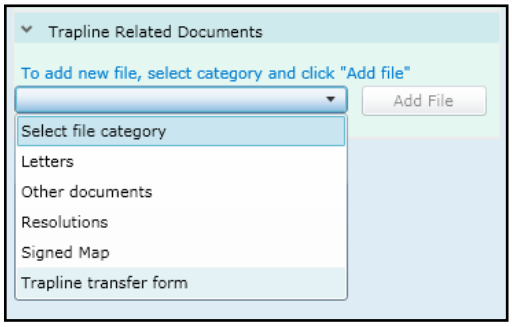
2. Traplines that border a trapline **that has a pending change**, cannot not be modified until changes have been approved or discarded for the original trapline.

Bordering traplines will also appear in an **All Update Pending** search. The information and geometry for these traplines can be read, but cannot be edited.

Trapline History

Events in the **Trapline History** tab are recorded only when a modification has been approved. The events are listed in chronological order.

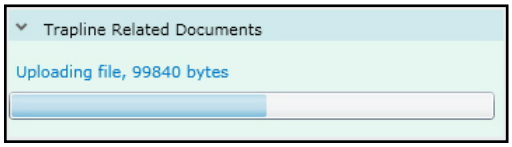
Trapline Related Documents



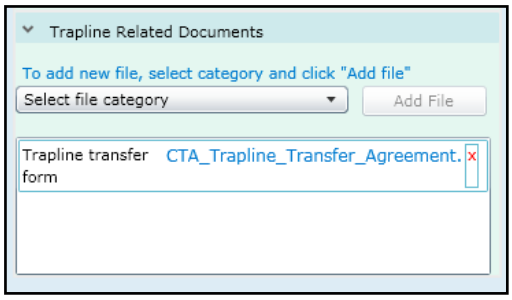
To add documents to the trapline information, open the **Trapline Related Documents** tab.

Choose the **file category** - the type of document you are going to 'upload'.

Click **Add File**. Locate the document on your computer.



Once you have chosen your document, a progress bar will indicate the status of the upload.



Once the upload is complete, the document will appear in the Trapline Related Documents window.

The document can be removed by clicking on the red X.